How to Apply for a
SCC Direct Student Loan

Solano Community College
Office of Financial Aid
4000 Suisun Valley Road
Fairfield, CA 94534

Note: ALL requirements must be satisfied before a Direct Student Loan application can be submitted.

1. Attend an in-person *Smart Borrower Workshop*

**** If you attended a SMART BORROWER Workshop in 2014-2015,
you <u>are not</u> required to attend this workshop again in 2015-2016. <u>Skip to STEP 2</u>. ****

Workshops will be offered at the Fairfield, Vacaville, and Vallejo campuses.

- o **For workshop schedule, visit:** http://www.solano.edu/financial_aid/dates.php
- o Attendees must be **on time** for the workshop. **Students who arrive late will not be admitted**.
- o Availability is first come, first serve.
- o Attendees must present a non-expired government issued photo ID upon arrival (driver's license, California ID, etc).
- o Children are not allowed in the workshop.
- o Students must stay for the **entire length** of the workshop to receive a **Confirmation Page**. Attach **Confirmation Page** to your loan application.

THERE ARE NO EXCEPTIONS TO THE ABOVE RULES

2. Complete a 4-page SCC Direct Student Loan application

**The 2015-2016 Direct Student Loan application is available to print here:
http://www.solano.edu/financial_aid/direct.php**

3. Submit a *Comprehensive Student Education Plan (SEP)*

**Schedule an appointment with an academic counselor to create a Student Education Plan (SEP).
Contact the Counseling Office at (707) 864-7101 or schedule an appointment on your MySolano account.
Note: SEP must include <u>all semesters that student plans to attend Solano Community College.</u>**

4. Print your LOAN HISTORY from *NSLDS*

**Please access your loan history even if you have not borrowed in the past.
Print the screenshot and attach to your loan application.**

- o Go to the National Student Loan Data System (NSLDS): http://www.nslds.ed.gov/ and click **FINANCIAL AID REVIEW.**
- o Log in using the FSA ID that was used to sign your FAFSA (be sure to keep your FSA ID safe and secure).
- o View the Financial Aid Review screen, which lists details about your prior loans. **PRINT THE SCREEN** and attach a to your loan application. Submit both documents to the Financial Aid Office. If you have questions about this screen, call the U. S. Department of Education at 1-800-4FEDAID (1-800-433-3243).

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5. Bring your non-expired government issued photo ID

**Present a current driver's license, state ID, or other government-issued photo ID
when submitting the Direct Student Loan application.**

AFTER Direct Student Loan
Application has been submitted

1. **Complete ENTRANCE COUNSELING**
   o Complete the online counseling at www.studentloans.gov
   o This online tutorial reviews basic facts about Federal Direct Loans, and your rights and responsibilities as a borrower.
2. **Complete your MASTER PROMISSARY NOTE**
   o E-Sign the Master Promissory Note (MPN) online at www.studentloans.gov
   o To complete the MPN, you will need your FSA ID to sign electronically.
   o After you sign your MPN, electronic notification will be sent to SCC.

STEPS to take if your
Direct Student Loan is approved

**Please be aware if your loan is approved Solano Community College requires the below items
to be completed before release of your second scheduled disbursement.**

1. **Attend an in-person Financial Literacy Workshop (required for ALL loan recipients, including those who attended Financial Literacy in 2014-2015).**
   Workshops will be offered at the Fairfield, Vacaville and Vallejo campuses.
   For workshop schedule, please visit http://www.solano.edu/financial_aid/dates.php
   o Attendees must be **on time** for the workshop. **Students who arrive late will not be admitted**.
   o Availability is first come, first serve.
   o Attendees must present a non-expired government issued photo ID upon arrival (driver's license, California ID, etc).
   o Children are not allowed in the workshop.
   o Students must stay for the **entire length** of the workshop to receive a **Confirmation Page**. Submit the **Confirmation Page** to the financial aid office for completion.

2. **Create an online account with loan servicer.**
   Servicer information can be found by visiting the National Student Loan Data System (NSLDS):
   http://www.nslds.ed.gov/

Loan Applications will _NOT_ be accepted, processed or awarded if _ALL_ the above steps have not been completed. After all the steps have been completed, return completed application and requirements to the Financial Aid Office. Any updates or additional requirements to your application status will be placed on your MySolano Financial aid tab.